



PINEWOOD COMBINED PROBUS CLUB INC.

Inc. No. A0060503F Club No. N9004052

District No. 9810

PRIVACY POLICY

ADOPTED BY. by the Club December 12th, 2013

Clubs are subject to the requirements of the *Privacy Act 1988*. Clubs could be in a vulnerable situation should this Act be invoked by an aggrieved party.

“The information collected in relation to members shall be held in accordance with the information privacy principles contained in the Privacy Act. The club shall ensure that it complies with such information privacy principles and shall not disclose any such information, except in accordance with the provisions of the Privacy Act.”

Members

It is a condition of membership of this club that each member consents pursuant to the Privacy Act to personal information in the form of his/her name, residential address, telephone and mobile number, email address and office held in club (where necessary) being included in a membership list.

Club Internal Directory, Newsletter and Web Site

Pinewood Combined Probus Club Inc will ensure, prior to publication of information in the Internal Directory, Newsletter and Website that all members have given approval for inclusion of their personal information in these documents.

Members retain the right to request withdrawal of their personal information from any of these documents prior to printing, viewing and circulation to club members.

The following notice must be included in the Member's Directory, Newsletter and Member's Web Site Log On Menu:

“The information in the Member's Directory, Newsletter and Members Only Web Site Section is for the exclusive use of members of the Pinewood Combine Probus Club Inc and should not be made available to persons who are not members.” (Amended March 14, 2019)

Welfare

Medical condition details should not be made available to any person or body without prior approval of the member concerned.

Medical Cards are not the responsibility of the club or Tour Leader; they must remain the responsibility of individuals to keep current and to hold personally. Our insurers will not defend a claim of negligence against a club or member for not providing a medical card belonging to a member or guest in the case of an emergency.

New Members

Pinewood Combined Probus Club Inc. will include the following statement in their Membership Application Form, above the signature panel of the applicant.

I agree to accept the Concept of Probus and to take an active role in both attendance and participation of this club. I understand that the information provided in this application forms part of the requirements of membership. I acknowledge that at some time during my membership, I may be called upon to take an active role on the Committee of Management.

Privacy Statement: Information given in this application form is kept private and confidential and may only be used within the confines of Probus and shall not be used for any other purpose.

I consent to my name, address, telephone number & email address being included in a 'Directory of Members' to be distributed only to members of the Pinewood Combined Probus Club Inc. and not distributed or sold to outside agencies. I accept that the information may be used by Probus South Pacific Limited in line with PSPL Privacy Policy 2011.